



PURCHASE ORDER

PO Number: 303-1-0329

Requisition Number: 303-1-00741

Order Date: 12/11/2020

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

--Select--

Show numbers on all papers and packages

Referenced Source or Vendor

13639490005
Insight Public Sector
6820 South Harl Avenue
Tempe, AZ 85283
Christine Ricker
Phone: 512-691-2013, Fax: 737-247-3728
CHRISTINE.RICKER@INSIGHT.COM

Annual Renewal for Adobe Acrobat DC and Creative Cloud Apps

Pricing in accordance with DIR Quote

Description DIR Contract No. DIR-TSO-4052

TFC Contact:

Michael Barker (512) 463-1897

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Adobe Acrobat Pro DC for Enterprise -Enterprise Licensing Subscription New 12 Months	70	EA	\$71.64	1/11/2021	1/11/2022	\$5,014.80
NIGP Class: 208 NIGP Item: 80 Object Class: 276 Reimbursement Type: Not Reimbursable Notes: PLEASE Charge to the following Org Codes: 0101 org code Qty:5, 0103 org code Qty:3, 0104 org code Qty:1,						

0115 org code Qty:4,
 0205 org code Qty:2,
 0207 org code Qty:4,
 0316 org code Qty:1,
 0330 org code Qty:3,
 0441 org code Qty:1,
 0442 org code Qty:6,
 0601 org code Qty:3,
 0602 org code Qty:1,
 0603 org code Qty:9,
 0607 org code Qty:1,
 0802 org code Qty:20,
 0804 org code Qty:1,
 0805 org code Qty:5,

Creative Cloud For Enterprise All APPS, VIPG ENT LIC SUB L8 5000-9999 - 12 Months

NIGP Class: 208

NIGP Item: 80

Object Class: 276

Reimbursement Type: Not Reimbursable

Notes: =====

0330 org code Qty:1, for Elyzabeth Strong

1 EA \$676.54 1/11/2021 1/11/2022 \$676.54

Grand Total \$5,691.34

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2021
Division	Finance
Program	Information Systems
Phone	5124631897
Org Code	0603 - Information Systems
Type of Purchase/PCC Code	'I' DIR Contract Non-Bulk Purchase
Work Order Number	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;

- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Sastry, Archana - CTCM, CTPM, 5124632743

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[.\(Show Terms And Conditions...\)](#)